

Printing Directions for Division Facts Flash Cards Using Microsoft Word 2000-2003

1. These directions allow you to make a master set of all division basic facts cards on 9 sheets of regular printer paper. This master set can then be used as a master set to run off as many sets on 9 X 12 construction paper as you need. The design is to make multiple sets using a mimeo type machine on 9 X 12 construction paper. (Make sure it is acceptable to run construction paper through your machine.)
2. With this file open, select "Print" in the "File" menu.
3. In the "Print" dialog box click "Properties"
4. Under the "Layout" tab, change "Orientation" to "Landscape"
5. Click "OK"
6. Enter "2-10" in the "Pagee" box under "Page Range"
For Word 2000 enter "2" in the "Pages from:" and "10" in the "Pages to:" boxes under "Print Range".
Also for Word 2000 uncheck everything in the "Copies and Adjustments" area.
7. Click "Print".
8. The following warning might appear.
"The margins of section 2 are set outside the printable area of the page. Do you want to continue?"
If this occurs click "Yes"
9. Flip the paper end for end , rop to bottom and put the paper back in your printer, oriented to print on the clean side of the pages.
10. Again start the process to "Print" in the "File" menu.
11. For Word 2003 Enter "11-19" in the "Pagee" box under "Page Range"
For Word 2000 type "11" in "Pages from:" and "19" in "Pages to:" to print the answer side of all the pages.
12. Click "Print".
13. The following warning might appear again.
"The margins of section 2 are set outside the printable area of the page. Do you want to continue?"
If this occurs click "Yes"

Contact me with comments or suggestions at

pres-school@att.net

$$8 \sqrt{48}$$

$$2 \sqrt{10}$$

$$5 \sqrt{30}$$

$$7 \sqrt{21}$$

$$3 \sqrt{9}$$

$$6 \sqrt{36}$$

$$1 \sqrt{6}$$

$$4 \sqrt{24}$$

$$9 \sqrt{9}$$

$$6 \sqrt{12}$$

$$4 \sqrt{8}$$

$$1 \sqrt{4}$$

$$7 \sqrt{35}$$

$$7 \sqrt{42}$$

$$5 \sqrt{35}$$

$$7 \sqrt{56}$$

$$8 \sqrt{72}$$

$$8 \sqrt{24}$$

$$5 \sqrt{5}$$

$$6 \sqrt{18}$$

$$5 \sqrt{45}$$

$$4 \sqrt{20}$$

$$7 \sqrt{49}$$

$$3 \sqrt{24}$$

$$4 \sqrt{36}$$

$$1 \sqrt{2}$$

$$1 \sqrt{5}$$

$$7 \sqrt{28}$$

$$3 \sqrt{18}$$

$$8 \sqrt{8}$$

$$1 \sqrt{3}$$

$$4 \sqrt{12}$$

$$9 \sqrt{54}$$

$$2 \sqrt{6}$$

$$2 \sqrt{18}$$

$$4 \sqrt{4}$$

$$3 \sqrt{12}$$

$$8 \sqrt{64}$$

$$8 \sqrt{16}$$

$$6 \sqrt{54}$$

$$7 \sqrt{14}$$

$$2 \sqrt{2}$$

$$5 \sqrt{40}$$

$$1 \sqrt{8}$$

$$2 \sqrt{8}$$

$$2 \sqrt{12}$$

$$5 \sqrt{25}$$

$$8 \sqrt{56}$$

$$1 \sqrt{9}$$

$$9 \sqrt{27}$$

$$3 \sqrt{27}$$

$$2 \sqrt{4}$$

$$6 \sqrt{6}$$

$$9 \sqrt{18}$$

$$6 \sqrt{42}$$

$$9 \sqrt{63}$$

$$3 \sqrt{21}$$

$$5 \sqrt{10}$$

$$1 \sqrt{7}$$

$$4 \sqrt{28}$$

$$8 \sqrt{40}$$

$$2 \sqrt{14}$$

$$9 \sqrt{36}$$

$$4 \sqrt{32}$$

$$7 \sqrt{7}$$

$$8 \sqrt{32}$$

$$5 \sqrt{20}$$

$$6 \sqrt{24}$$

$$2 \sqrt{16}$$

$$6 \sqrt{48}$$

$$9 \sqrt{72}$$

$$3 \sqrt{3}$$

$$7 \sqrt{63}$$

$$3 \sqrt{15}$$

$$3 \sqrt{6}$$

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$$6 \sqrt{30}$$

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$$9 \sqrt{45}$$

$$4 \sqrt{16}$$

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